

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: Ridgeway space - County Hall, Trowbridge BA14 8JN
Date: Thursday 14 November 2013
Time: 7.00 pm main meeting with presentations from 2012/13 Grants recipients starting at 6.15pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please note the presentations from the 2012/13 grant recipients will run from 6:15pm – 7pm so there will be no informal networking time prior to the meeting.

Please direct any enquiries on this agenda to Kieran Elliott (Senior Democratic Services Officer) on 01225 718504 / kieran.elliott@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Nick Blakemore – Adcroft
Ernie Clark – Hilperton
Dennis Drewett – Park
John Knight – Central
Stephen Oldrieve – Paxcroft

Helen Osborn – Lambrok
Jeff Osborn – Grove
Graham Payne – Drynham
Horace Prickett – Southwick

Items to be considered	Time
<p>1 Chairman's Welcome and Introductions</p>	7:00pm
<p>2 Apologies</p> <p>To receive any apologies for the meeting.</p>	
<p>3 Minutes (<i>Pages 1 - 6</i>)</p> <p>To approve the minutes of the meeting held on Thursday 12 September 2013.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 7 - 12</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Trowbridge Masterplan Consultation ii. State of the Environment Report iii. NHS 111 Service 	7.05pm
<p>6 Partner Updates (<i>Pages 13 - 20</i>)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> i. Police and Crime Commissioner (PCC) ii. Wiltshire Police iii. Wiltshire Fire and Rescue Service iv. Trowbridge Community Area Future (TCAF) v. Town and Parish Councils vi. Youth Advisory Group (YAG). 	
<p>7 Outside Body Updates (<i>Pages 21 - 22</i>)</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news, to include:</p> <ul style="list-style-type: none"> i. Transforming Trowbridge ii. Collaborative Schools iii. Trowbridge Shadow Community Operations Board. 	

8 **Funding (Pages 23 - 60)**

7.20pm

a. Community Area Grants

To consider the following applications:

- i. Friends of Newtown Primary School - to purchase equipment for the school swimming pool - £3000 requested
- ii. Trowbridge Sports Forum - to purchase a mini bus - £5000 requested
- iii. St John Ambulance - to teach life saving skills to students - £500 requested
- iv. BA14 Culture - Take the Lead (Pop!) performance project run by young people - £488 requested
- v. Monday Wednesday Club - to purchase storage equipment and woodwork materials - £483 requested

b. Area Board Projects

To consider the following applications:

- i. Councillors Ernie Clark & Steve Oldrieve - Noise Assessment for Paxcroft Mead Skatepark - £1,890 requested
- ii. Councillor Jeff Osborn – Tarmacing of Boundary Walk footpath - £6,500 requested
- iii. Councillor John Knight – To purchase equipment and fit a basic kitchen for TrowbridgeTown Hall - £11,360 requested

Total Amount requested = £29,221

9 **Clinical Commissioning Group - Health Provision in the Trowbridge Community Area**

7.50pm

Dr Steve Rowland, Chairman of the Clinical Commissioning Group (CCG), will talk about future health provision in the Trowbridge area.

10 **Local Authority (LA) Responsibility for Public Health Presentation**

8.20pm

A short film will be shown with Amy Bird, Consultant in Public Health answering any questions.

Also in attendance will be Councillor Keith Humphries, Cabinet Member for Public Health.

Please note that the remit of Public Health does not include NHS issues.

11	Campus Update A question and answer session on the Trowbridge Campus proposals with Lucy Murray-Brown (Head of Campus and Operational Models)	8.30pm
12	Peter Black Site update (Pages 61 - 62) To receive an update on the Peter Black site.	8.40pm
13	Community Area Transport Group (CATG) Report (Pages 63 - 64) To receive the report of the CATG.	8.45pm
14	Emerging Trowbridge Transport Strategy (Pages 65 - 68) A written report to be received by the Area Board for consideration.	8.50pm
15	Transwilt Community Rail Partnership (Pages 69 - 70) Short film to be shown with an officer available for questions after the meeting.	8.55pm
16	Community Asset Transfer: Land at Phillips Way, North Bradley (Pages 71 - 82) A written report to be received by the Area Board for consideration.	9.05pm
17	Any Urgent Business and Forward Plan (Pages 83 - 84) The Chairman will take any items of urgent business. The meeting is asked to note the future meeting dates below and the Forward Plan.	9.10pm
18	Close	9.15pm

Future Meeting Dates

Thursday 16 January 2014 – 7.00pm
The Atrium ,County Hall, Trowbridge

Thursday 13 March 2014 - 7.00pm
Council Chamber, Civic Centre, Trowbridge

Thursday 27 March 2014 - 10.00am
The Lansdown Hall, Civic Centre, Trowbridge

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Ridgeway Space, County Hall, Trowbridge BA14 8JN
Date: 12 September 2013
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

Kieran Elliott (Senior Democratic Services Officer), Tel: 01225 718504 or (e-mail) kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Graham Payne (Chairman), Cllr Stephen Oldrieve (Vice-Chairman),
Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight, Cllr Helen Osborn,
Cllr Jeff Osborn, and Cllr Horace Prickett

Cllr John Thomson (Deputy Leader and Cabinet Member for Highways and
Streetscene and Broadband)

Wiltshire Council Officers

Rachel Efemey (Community Area Manager)
Kieran Elliott (Senior Democratic Services Officer)
Michael Hudson (Service Director, Finance)
Bill Parks (Head of Local Highways and Streetscene North)
Richard Mortimer (Parking Services Manager, Environment Services)
Pat Whyte (Engineer, Highways and Streetscene)
Mark Banks (Community Co-ordinator, Highways and Streetscene)

Town and Parish Councillors

Trowbridge Town Council - Bob Brice, David Halik
North Bradley Parish Council - Roger Evans, Lee Lee

Partners

Office of the Police and Crime Commissioner - Sean Cooper
Wiltshire Police - Sgt Jim Suter
Wiltshire Fire and Rescue Service - Simon Routh-Jones, Chief Fire Officer
Trowbridge Community Area Future - Tracy Sullivan, Margaret Howard
Trowbridge Town Council - Lance Allan, Town Clerk

Total in attendance: 50

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
69	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Graham Payne, welcomed everyone to the meeting of the Trowbridge Area Board.</p>
70	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Nick Blakemore, Mike Franklin, Wiltshire Fire and Rescue and Inspector Listte Harvey, Wiltshire Police.</p>
71	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 11 July 2013 were presented for consideration. It was,</p> <p><u>Resolved:</u></p> <p>That subject to a correction of the date 2 September to 16 September under Minute 57(iii) - Partner Updates (TCAF), to APPROVE the minutes as a true and correct record and be signed by the Chairman.</p>
72	<p><u>Declarations of Interest</u></p> <p>Councillors Graham Payne, Jeff Osborn, John Knight and Helen Osborn all declared general, non-pecuniary interests in Trowbridge Town Council issues due to being members of the Town Council.</p>
73	<p><u>Chairman's Announcements</u></p> <p>i) Core Strategy Consultation The written update was noted.</p> <p>ii) Update on Joint Strategic Needs Assessment Community Profiles The written update was noted.</p> <p>iii) Pest Control Update A display was available at the start of the meeting. A written update was provided and is attached to these minutes.</p> <p>iv) South West Fair Trade Day It was announced the South West Fair Trade Day would be held on 21 September 2013 in the Atrium(Ridgeway Space) of County Hall, Trowbridge.</p>

Partner Updates

Updates from partners were received as follows:

i. Office of the Police and Crime Commissioner (OPCC)

The written report was presented, and the OPCC thanked all members of the public who had contributed to the consultation on the first Police and Crime Plan in October 2012 and April 2013, and drew attention to the areas of concern raised in the report.

ii. Wiltshire Police

Sgt Jim Suter presented a written report, drawing attention to an overall drop in crime of 5%, a drop in violent crime of 13.6% and a drop in vehicle crime of 32.7% for the Trowbridge area. Residents were urged to be careful in removing Satnavs when not in use, and noted there had been an increase in swelling burglaries which was the subject of an open investigation.

In response to queries, it was stated that there were no known current plans to reduce spending on Police Community Support Officers (PCSOs).

iii. Wiltshire Fire and Rescue Service

Simon Routh-Jones, Chief Fire Officer, Wiltshire Fire and Rescue Service, presented the written update. It was noted that there had been an increase in fires over the hot, dry summer creating more combustible conditions and during the school holidays which usually led to a small increase in deliberate fires, but that Trowbridge's figures were in line with the rest of the county.

Residents were also asked to take particular care as winter approached to clean chimneys regularly, take care with candles, service heating systems and to be cautious on the roads.

iv. Trowbridge Community Area Future (TCAF)

The written update was noted, with amendments to the dates as attached to these minutes.

v. Town and Parish Councils

The written update from Trowbridge Town Council was noted. There were no other updates received.

vi. Youth Advisory Group (YAG)

No update was received.

75	<p><u>Outside Body Updates</u></p> <p>i) Transforming Trowbridge It was stated the minutes of the latest meeting were not yet complete but that issues regarding the Trowbridge Masterplan and Campus proposals had been discussed, and the minutes would be circulated to Members upon completion.</p> <p>ii) Collaborative Schools It was stated the group had not met over the summer, and their next meeting would be 4 October 2013.</p> <p>iii) Shadow Community Operations Board (SCOB) As the SCOB had an agenda item on the Campus consultation later in the meeting, no update was made under this item.</p>
76	<p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2013/14:</p> <p>i. <u>Wiltshire Youth Marching Band</u> The sum of £500 was requested to purchase musical instruments for its members.</p> <p><u>Decision</u> The Area Board awarded the sum of £500 to the Wiltshire Youth Marching Band. <i>Reason: The application met the Community Area Grant Criteria 2013/14.</i></p> <p>ii. <u>Gloucester Road Allotment Association</u> The sum of £2850 was requested to build a paved pathway to increase access for Disabled people.</p> <p><u>Decision</u> The Area Board awarded the sum of £2850 to the Gloucester Road Allotment Association. <i>Reason: The application met the Community Area Grant Criteria 2013/14.</i></p>
77	<p><u>Visiting Cabinet Representative</u></p> <p>Councillor John Thomson, Deputy Leader of the Council and Cabinet Member for Highways and Broadband was in attendance and discussed his responsibilities and issues including the continued investment in Highways and increased community engagement with local officer teams on Highways related issues.</p>

	<p>The Yerbury Street Parking Group, a local residents group, detailed troubles with parking related issues in their area, and Councillor Thomson advised a working group be formed with residents, officers and the local member to investigate the concerns and potential solutions as raised by the residents at the meeting.</p> <p>Questions were then asked of the Cabinet Member, and it was stated that a review of Parking would be undertaken in 2014, covering issues such as congestion, pollution, revenue from car parks being used to subsidize bus routes, charging strategy and other issues. Charges in Church Street, Trowbridge, were specifically highlighted. The Highways contract with Balfour Beatty was discussed, along with specific issues relating to tree cutting and maintenance raised.</p> <p>The strategy for the maintenance of areas of open green space was discussed, and it was stated the report had not progressed enough to come to the Area Board or Cabinet, but that the Cabinet Member would update the Board as to when it would become available.</p> <p>At the end of discussion, it was,</p> <p><u>Resolved:</u></p> <p>To thank the Cabinet Member for their attendance.</p>
78	<p><u>Report on the Second Phase of the Campus Consultation</u></p> <p>A report from the Shadow Community Operations Board (SCOB) was presented on the completion of the second phase of consultation on the proposals for the Trowbridge Campus which ran from 01 June to 26 July 2013, with 1134 received. Details on the responses were provided as shown in the agenda pack, and the Board was asked to approve the work carried out by the SCOB and the next step of presenting proposals to the Wiltshire Council Cabinet.</p> <p>The Board thanked the SCOB for their work carrying out the consultations and preparing proposals, and in particular Rachel Goff (Wiltshire Council: Campus Delivery Manager). It was queried that the proportion of 18-24 year olds consulted was only 6.10% of responses received, but the hard work of the SCOB to reach out to that age group was noted. There were also comments about the need in future for a Primary Care Centre, and confusion that had arisen from the name 'campus' as not referring to a single site.</p> <p>It was,</p> <p><u>Resolved:</u></p> <p>To accept the content of the consultations as thorough and reflecting the views of the Community, and to approve the SCOB to proceed to the next step of providing information to the Campus Delivery and Operational Models Team.</p>

79	<p><u>Neighbourhood Budgets Update</u></p> <p>Michael Hudson (Wiltshire Council: Service Director, Finance) and Lance Allan (Trowbridge Town Council: Town Clerk) delivered a presentation on the Department of Communities and Local Government (DCLG) “Our Place” scheme on Neighbourhood Budgets. The focus of the scheme was to increase democratic engagement by giving communities direct influence on services and spending, targeted most effectively at specific local areas and issues.</p> <p>It was stated that twelve pilot neighbourhoods, encompassing parishes, local authorities and voluntary and community had been testing the scheme, with the intent from the DCLG to roll out the scheme in another 100 areas with £4.3 million in grants and advice to support the scheme.</p> <p>It was announced the Trowbridge Town Council, with the support of Wiltshire Council, would put together a bid to be among the second phase areas of the scheme when details on how to apply were received from the DCLG. In response to queries it was stated that the partnership or involvement in the scheme from Parish Councils in the Trowbridge Community Area would not be known until further details were received from the DCLG regarding the bid process.</p> <p>Following questions, it was,</p> <p><u>Resolved</u> To note the update.</p>
80	<p><u>Peter Black Site Update</u></p> <p>The written report from Stephen Hawkins (Team Leader, Enforcement, Wiltshire Council) was presented, along with an additional note as attached to these minutes.</p> <p><u>Resolved:</u> To note the report and request further updates as necessary.</p>
81	<p><u>Any Urgent Business and Forward Plan</u></p> <p>It was noted that it had been a year to the day since the opening of the new Trowbridge Library contained at County Hall, and with the agreement of the Board it was decided that the Chairman should write to the Head Librarian and their staff congratulating them and thanking them for all their excellent work in setting up and running the library.</p> <p>The Future Work Programme was noted.</p> <p>The date of the next meeting was confirmed as 14 November 2013, and would begin at 18:15 instead of 19:00 for presentations from successful grant recipients.</p>
82	<p><u>Close</u></p>

Agenda Item 5

Chairman's Announcements

Subject:	Consultation on the Trowbridge Central Area Draft Masterplan
Officer Contact Details:	Alistair Cunningham, Associate Director (Economic Development and Planning)
Further details available:	Address: Spatial Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN Email: spatialplanningpolicy@wiltshire.gov.uk Phone: 01225 713223

Comments are invited on a draft Masterplan for the central area of Trowbridge during the consultation period starting **Monday 28th October until 5.00pm Monday 9th December**.

The purpose of the draft Masterplan is to set out the aims and objectives for the physical regeneration of the centre of Trowbridge to attract new investment and strengthen the town's status as a principal settlement in Wiltshire.

You are also invited to attend a public exhibition where you can find out more about the draft Masterplan, which will take place on **Saturday 16th November at County Hall, Bythesea Road, Trowbridge, BA14 8JN from 10:00am until 4:00pm**.

The consultation seeks to gather the views of the Trowbridge, Westbury, Bradford-on-Avon and Melksham communities as well as other relevant stakeholders on the scope and content of the draft Masterplan. It is accompanied by a statement on the community and stakeholder engagement that has already taken place and how this has influenced the content of the draft plan.

The draft Masterplan and accompanying Consultation Statement can be viewed, commented on and downloaded via the Transforming Trowbridge website (<http://www.transformingtrowbridge.org.uk>) and Wiltshire Council website (<http://consult.wiltshire.gov.uk/portal>). Alternatively copies of the documents can be viewed at County Hall, Bythesea Road, Trowbridge, BA14 8JN (8.30am to 5.00pm) and during normal opening hours and at the libraries listed below:

- **Trowbridge Library**, County Hall, Bythesea Road, Trowbridge, BA14 8JN
- **Bradford-on-Avon Library**, Bridge Street, Bradford-on-Avon, BA15 1BY
- **Melksham Library**, Lowbourne, Melksham, SN12 7DZ
- **Westbury Library**, Westbury House, Edward Street, Westbury, BA13 3BD

Comments are invited on any part of the draft Masterplan. However, in particular, we would be interested in your views on the following:

1. Do you agree with the long-term vision for the central area of Trowbridge set out in Section 1 of the Masterplan? If not, how should it be amended to reflect the needs of the town?
2. Does Section 2 of the Masterplan address the range of issues and opportunities

Chairman's Announcements

facing Trowbridge over the period to 2026? If not, what have we missed and how could Section 2 be improved?

3. Do you agree with the approach taken in Section 3 of the Masterplan in terms of the framework for delivering change in the central area of the town? If not, how can the Masterplan framework be improved?
4. Do you agree with the land-use considerations and place making principles that underpin the regeneration potential of the key opportunity sites in the town? If not, what have we missed and how could Section 4 be improved?
5. Do the illustrative regeneration scenarios for the key opportunity sites set out in Section 5 present the appropriate combination and type of uses that should be encouraged in the Trowbridge central area? If not, what we missed and how could Section 5 be improved?
6. Within the context of the Masterplan's overall vision, is the delivery strategy outlined in Section 6 realistic and deliverable? If not, what aspect of the delivery strategy needs to be amended and why?

Completed representation forms or letters setting out comments can be completed directly on line or sent electronically or by post to:

Address: Spatial Planning, Wiltshire Council, County Hall, Bythesea Road,
Trowbridge, Wiltshire, BA14 8JN
Email: spatialplanningpolicy@wiltshire.gov.uk
Phone: 01225 713223

Please ensure that your comments are submitted by 5.00pm on 9 December 2013.

Chairman's Announcements

Subject:	Wiltshire and Swindon State of the Environment report 2013
Officer Contact Details:	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust, tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org
Weblink:	Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment
Further details available:	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

Summary of announcement:

The State of the Environment report 2013 for Wiltshire and Swindon was published in September 2013 by Wiltshire Wildlife Trust, on behalf of Link2Nature, the Local Nature Partnership for Wiltshire and Swindon (www.link2nature.org.uk). The project is funded by Natural England, Public Health Wiltshire and Wiltshire Council.

This new report provides a strategic assessment of Wiltshire's environment. It forms the basis of the Wiltshire JSA and Community Area JSA environment sections.

The report gives an overview of the state of our natural habitats and wildlife, and the services that these provide (such as clean air, water, food and green space). It highlights the drivers of environmental change, including population growth, development, farming, consumption of natural resources and climate change.

More detailed data is available in the environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

Further resources on the state of the environment in each Community Area will be available on the Wiltshire Intelligence Network in late 2012 and early 2013, in time for the publication of the Community Area JSAs 2013-14. Maps are already available showing environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

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Chairman's Announcements

Subject:	NHS 111 implementation in Wiltshire, Swindon, Bath and North East Somerset and Gloucestershire
Officer Contact Details:	Tracy Torr, Communications and Engagement Officer
Weblink:	www.wiltshireccg.nhs.uk/
Further details available:	Tel: 01380 736010

On Monday 21st October, the Clinical Commissioning Groups were advised that the national panel overseeing the implementation of the NHS 111 service has agreed our recommendation that the service goes to full service commencement on Monday 28th October.

Working closely with us, Harmoni has shown a steady and sustained improvement in performance over the summer, giving Commissioners confidence that it is providing a safe and effective service to our communities. As you are aware we initially had experienced some difficulty with the delivery of this service, but I am pleased that after significant hard work and endeavour by both Harmoni and Commissioners, we have reached this important milestone. Naturally, as part of the enduring contractual obligations, performance will be monitored and managed routinely to ensure that the service provided continues to be of a safe and effective standard.

Running up to and going beyond the launch date, there will be a range of activities to raise public awareness about when to call NHS 111 with leaflets and posters also being distributed in the coming weeks to GP surgeries and public and community spaces.

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**Trowbridge Community Area Future
Trowbridge Civic Centre
St Stephens Place, Trowbridge, Wiltshire.
BA14 8HA
Tel: 01225 765072
tcaf@trowbridge.gov.uk**



We're making a difference

TCAF Report to Area Board 14th November 2013

Steering Group update:

TCAF hosted a first aid training course by the Red Cross attended by 8 members of the community. The day was a success and everyone passed with flying colours.

We are organising a Food Hygiene course on December 4th, 9am-5pm at Bridge House, Trowbridge. This is open to any volunteer community members and we have up to 15 spaces available. TCAF are funding the course fully so if you are interested please contact Kate Oatley on tcaf@trowbridge.gov.uk.

TCAF held their AGM on Monday 7th October at the Town Hall. Ffinlo Costain from the Wiltshire Energy Alliance presented on alternative energy and proved to be very interesting. Colin Kay was re-elected as Chair with Derek Adams being voted in as Vice-Chair. Doug Ross was re-elected as Treasurer and Kate Oatley as Secretary. Priorities for the coming year are the environment, Housing and Safer Trowbridge.

There will be a meeting for Discover Safer Trowbridge on Monday 18th November 10am-12pm at the Civic Centre when we will be discussing the Purple Flag Agenda. This is an open meeting so please do come along if you can.

We are going to be reviewing our Community Area Plan in November so that we can ensure that it reflects current issues for the community area. We will circulate for comments towards the end of November.

We secured funding from the PCC for the Polish events that took place at the Atrium on the 23rd October and the Civic Centre on the 28th October. Following on from this, we are working with Collaborative Schools to recruit interpreters who will be trained by EMAS to work in the schools and wider community to support Polish families where there are language barriers.

Trowbridge Arts continues to run professional events throughout the autumn. For further details please visit the website www.trowbridgearts.com

TCAF's next Steering Group meeting will be on Monday 11th November, 4-6pm at the Civic Centre.

TCAF are working in partnership with Action for Market Towns (AMT) to assess the town centre which will include information collated on footfall, car-parking, vacant premises, types of stores in the town centre, user confidence surveys and business confidence surveys. Results will be made available in the Spring-time. Anyone wishing

www.twitter.com/tcafuture

www.tcaf.org.uk

Follow us on Facebook

to volunteer their time to help collate the information can contact Kate Oatley on tcaf@trowbridge.gov.uk

We have attached a list of tcaf meetings for your information. If you would like to join any of the theme groups please contact Kate or Tracy on tcaf@trowbridge.gov.uk

Colin Kay
TCAF Chair



Trowbridge Area Board November 2013

Neighbourhood Policing

Current NPT Priorities:

Up-to-date information about Neighbourhood Policing Teams (NPTs) including profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police website www.wiltshire.police.uk

Team News:

The NPT continues to tackle crime and local community priorities. The NPT remains under the supervision of PS James Brain and PS Jim Suter.

There are a few changes amongst the team for Trowbridge as shown below:

PC Alison Davies, PCSO Phil Greenaway, PCSO Jo Matthews & PCSO Debbie Robbins – Trowbridge Town

PC Jamie Darvill PCSO Nina Marsh & PCSO James Bates– Adcroft & Paxcroft

PC Sonya Stockhill, PCSO Matt Till & PCSO Laura Humphreys – Trowbridge Park

PC Helen Daveridge & PCSO Vicky Huntley– Drynham & Grove

PC Jade Coupland & PCSO Ben Brown – Lambrok

PC Mark Hough & PCSO Maria Badder – Trowbridge Rural

PC Jodie Price continues to provide a support function although she is soon to commence maternity leave.

Overview

At the foot of this report the performance data is available which covers a 12 month period to September 2013.

I have drawn out key aspects to add some context:

- 1 Performance is good across all beats however one crime stands out which continues, at this time, to be the primary focus of activity. That is burglary dwelling.

Although since these figures were published, a number of key arrests have been made and the number of such crimes is decreasing, it remains a priority. Operation Magpie continues across the Sector and brings together various teams within the Force to tackle burglary.

There is 24/7 commitment to offer reassurance and crime prevention within the community as well as disruption of those where intelligence is available for committing crime.

Community intelligence is vital in combating crime and criminals, so any information (or suspicions) needs to be shared with the police.

Key prevention messages remain as:

- Secure your property
- Mark your property
- Record details of identifiable property and/or take photos of your belongings.

This gives the police more of a chance to identify stolen property.

The website www.immobilise.com can be used to record these details and may even prevent offenders taking the item in the first place.

- 2 Operation Exit continues within the town at weekends. Reported crime indicates that the town remains a safe place for those enjoying the night-time economy. The perception to the contrary needs to be eliminated so that people are encouraged to visit the entertainment.

The town centre team has been increased by one PCSO (Phil Greenaway). This addition is based on the fact that the town is a key attraction for people and as such this allows a greater spread of a visible presence. This is not an increase in PCSO numbers across the Sector but a careful consideration for the need is at this time.

- 3 The review of the team is of constant discussion between the supervisors and I to ensure the right skilled people are in the best place to ensure the best quality service. I mention this as I am currently considering some change with a view to minimal impact locally however of greater benefit to the community engagement on some beats.
- 4 Please don't forget the Twitter addresses that you are welcome to follow to get updates on local policing:
- @LisetteHarvey
 @SgtJimSuter
 @Sgt2517Brain
- 7 Finally, I wish to thank the community for its interaction with the team and Wiltshire Police. We are all part of the community and we need to work together to prevent crime and disorder. The continued support is greatly appreciated.

Lisette Harvey
Sector Commander
25 October 2013

ET Trowbridge NPT	Crime				Detections*	
	12 Months to September 2012	12 Months to September 2013	Volume Change	% Change	12 Months to September 2012	12 Months to September 2013
Victim Based Crime	2729	2422	-307	-11.2%	26%	25%
Domestic Burglary	138	141	+3	+2.2%	17%	6%
Non Domestic Burglary	218	200	-18	-8.3%	2%	4%
Vehicle Crime	303	224	-79	-26.1%	12%	11%
Criminal Damage & Arson	525	455	-70	-13.3%	17%	17%
Violence Against The Person	610	577	-33	-5.4%	44%	35%
ASB Incidents (YTD)	1135	1157	+22	+1.9%		
* Detections include both Sanction Detections and Local Resolutions						

ET11 Trowbridge Central	Crime				Detections*	
	12 Months to September 2012	12 Months to September 2013	Volume Change	% Change	12 Months to September 2012	12 Months to September 2013
Victim Based Crime	978	840	-138	-14.1%	33%	33%
Domestic Burglary	29	28	-1	-3.4%	14%	4%
Non Domestic Burglary	63	52	-11	-17.5%	3%	4%
Vehicle Crime	57	55	-2	-3.5%	23%	16%
Criminal Damage & Arson	171	132	-39	-22.8%	22%	25%
Violence Against The Person	248	232	-16	-6.5%	45%	40%
ASB Incidents (YTD)	376	384	+8	+2.1%		
ET12 Adcroft & Paxcroft	Crime				Detections*	
	12 Months to September 2012	12 Months to September 2013	Volume Change	% Change	12 Months to September 2012	12 Months to September 2013
Victim Based Crime	415	392	-23	-5.5%	21%	21%
Domestic Burglary	23	16	-7	-30.4%	26%	0%
Non Domestic Burglary	32	35	+3	+9.4%	3%	3%
Vehicle Crime	60	50	-10	-16.7%	7%	4%
Criminal Damage & Arson	92	77	-15	-16.3%	11%	14%
Violence Against The Person	85	97	+12	+14.1%	48%	34%
ASB Incidents (YTD)	152	228	+76	+50.0%		
ET13 Trowbridge Park	Crime				Detections*	
	12 Months to September 2012	12 Months to September 2013	Volume Change	% Change	12 Months to September 2012	12 Months to September 2013
Victim Based Crime	361	314	-47	-13.0%	30%	25%
Domestic Burglary	21	28	+7	+33.3%	14%	7%
Non Domestic Burglary	18	17	-1	-5.6%	0%	0%
Vehicle Crime	34	34	+0	+0.0%	24%	9%
Criminal Damage & Arson	81	54	-27	-33.3%	17%	24%
Violence Against The Person	80	64	-16	-20.0%	43%	36%
ASB Incidents (YTD)	148	185	+37	+25.0%		
ET14 Drynham & Grove	Crime				Detections*	
	12 Months to September 2012	12 Months to September 2013	Volume Change	% Change	12 Months to September 2012	12 Months to September 2013
Victim Based Crime	402	355	-47	-11.7%	18%	25%
Domestic Burglary	38	31	-7	-18.4%	18%	13%
Non Domestic Burglary	40	32	-8	-20.0%	0%	6%
Vehicle Crime	49	30	-19	-38.8%	8%	13%
Criminal Damage & Arson	72	60	-12	-16.7%	10%	10%
Violence Against The Person	61	74	+13	+21.3%	39%	26%
ASB Incidents (YTD)	191	140	-51	-26.7%		

ET15 Lambrok	Crime				Detections*	
	12 Months to September 2012	12 Months to September 2013	Volume Change	% Change	12 Months to September 2012	12 Months to September 2013
Victim Based Crime	187	191	+4	+2.1%	21%	14%
Domestic Burglary	5	17	+12	+240.0%	20%	6%
Non Domestic Burglary	11	15	+4	+36.4%	0%	0%
Vehicle Crime	35	17	-18	-51.4%	6%	6%
Criminal Damage & Arson	37	49	+12	+32.4%	24%	8%
Violence Against The Person	56	54	-2	-3.6%	32%	26%
ASB Incidents (YTD)	102	90	-12	-11.8%		
ET16 Trowbridge Rural	Crime				Detections*	
	12 Months to September 2012	12 Months to September 2013	Volume Change	% Change	12 Months to September 2012	12 Months to September 2013
Victim Based Crime	386	330	-56	-14.5%	18%	18%
Domestic Burglary	22	21	-1	-4.5%	9%	5%
Non Domestic Burglary	54	49	-5	-9.3%	4%	6%
Vehicle Crime	68	38	-30	-44.1%	6%	13%
Criminal Damage & Arson	72	83	+11	+15.3%	18%	14%
Violence Against The Person	80	56	-24	-30.0%	50%	38%
ASB Incidents (YTD)	165	129	-36	-21.8%		

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Report to the Area Board 14 November 2013

Progress since the September Board Meeting

The SCOB is extremely grateful for the unanimous support its Working Proposal received from the September Area Board Meeting and the continued interest shown by the Board. Since that meeting the SCOB has also briefed and gained support from:

- Trowbridge Town Council
- Trowbridge Chamber of Commerce
- Trowbridge County Town Initiative
- Trowbridge in Bloom
- Trowbridge Community Area Future

Since the Board meeting work has been focused on two areas:

Financial Delivery

The council needs to determine the affordability of the Campus, i.e. can the capital be found to build it and whether it is deliverable over the required period of time. Officers have now given assurances that the council is committed to the delivery of a campus for Trowbridge. The deliverability of any campus scheme will be directly related to the site and following the strong community steer in the consultation potential sites are being evaluated. This includes a particular focus on the central area of the town.

Working with Partners

For the Campus to be really effective it is important that it takes into account the potential to work with partner organisations such as the police, health and voluntary sector. More work needs to be done on this, particularly regarding the delivery of some form of wellness facility as set out in the proposal which requires engagement from health. It is important that opportunities for working with others for the benefit of the community and to meet needs is not lost. In addition to external partners the SCOB are continuing to consider the needs of Council services, for example the SCOB have a visit planned to the Riverbank Centre in Chippenham and are continuing their dialogue with some of the other partners.

Colin Kay

Chairman of the Trowbridge Shadow Community Operations Board

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Report to	Trowbridge Area Board
Date of Meeting	14 November 2013
Title of Report	Area Board Funding Applications

Purpose of Report

To ask Councillors to consider five funding applications to the community area grants fund scheme and three councillor led project bids:

1. Five applications seeking Community Area Grant Funding (appendix 1)

- 1.1 Friends of Newton Primary School – to purchase equipment for the school swimming Pool - £3,000 requested
- 1.2 Trowbridge Sports Forum – to purchase a mini bus - £5,000 requested
- 1.3 St John Ambulance – to teach life saving skills to students - £500 requested
- 1.4 BA14 Culture – Take the Lead (Pop!) performance project run by young people – £488 requested
- 1.5 Monday Wednesday Club – to purchase storage equipment & woodwork materials – £483 requested

2. Three councillor led project bids (appendix 1)

- 2.1 Councillors Ernie Clark & Steve Oldrieve - Noise Assessment for Paxcroft Mead Skatepark - £1,890 requested
- 2.2 Councillor Jeff Osborn – Tarmacing of Boundary Walk footpath - £6,500 requested
- 2.3 Councillor John Knight – To purchase equipment and fit a basic kitchen for Trowbridge Town Hall - £11,360 requested

Total Amount requested = £29,221

1. Background

- 1.1 Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014. The emphasis in 2013/14 will be that the Area Board funding will support volunteering, community involvement and addressing community priorities.
- 1.2 Trowbridge Area Board has a total budget for 2013/2014 of £113,785 for community area grants (CAGS), community area partnership (CAP) core funding and area board/councillor led initiatives. Pursuant to the budget approved by full Council, the Area Board has a capital budget allocation of £92,036 for CAGS/Councillor led projects and Digital Literacy Fund grants and £21,749 for revenue funding including the CAP core funding.

£23,086 has been allocated to date:

- £15,556 - TCAF CAP core funding
- £2,680 – TCAF – Lights Camera Action
- £1,500 – West Wiltshire Scouts – Equipment & secure store
- £500 - Wiltshire Youth Marching Band - new band instruments
- £2,850 - Gloucester Road Allotment Association – creation of paved pathway

This leaves a remaining budget total of **£90,699** to allocate in 2013/14.

- 1.3 Area Boards will be encouraged to develop ways of linking grant funding to locally agreed priorities emerging from the Joint Strategic Assessment, the local community plan or other relevant local evidence
- 1.4 An on-line funding application process has been introduced for all applicants.
- 1.5 In 2013/14 up to £500 unmatched funding will be available to support small local projects. All applications for projects exceeding £500 will be expected to provide match funding (either in cash or in kind) to the value of a minimum of 50% of the total requested
- 1.6 In 2013/14 applications specifically for Wiltshire Online, Digital Literacy will be considered, with £1,500 being allocated to each area board and distributed through the community area grants process.
- 1.7 In support of the Olympic and Paralympic legacy, in 2013/14 the Area Boards will particularly welcome applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8 Area Boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new

opportunities for local people or those functions that are not the sole responsibility of the town/parish council.

- 1.9 In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.10 In addition to CAGs, Councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.11 Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.12 Funding applications will be considered at every ordinary Area Board meeting.
- 1.13 Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available to view on the Wiltshire Council web http://portal.wiltshire.gov.uk/areaboard_grants/grants_list.php
- 1.14 All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Area Board Grant Guidance 2013/14 as presented for delegated decision
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.

3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the budget allocated to the Trowbridge Area Board. If the funding is allocated according to the recommendations in this report there will still be funding remaining in the budget for 2013/14.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

7.1. Community Area Grants give local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 where appropriate.

8. Community Grant Applications

Applicant 8.1	Project summary	Funding requested
Friends of Newton Primary School	To purchase equipment for the school swimming pool	£3,000

8.1.1 The application meets the grant criteria and will encourage more young people to be involved in active sport.

8.1.2 The applicant is contributing 50% of the funding towards the project.

8.1.3 **It is recommended that a grant of £3,000 is approved**

Applicant 8.2	Project summary	Funding requested
Trowbridge Sports Forum	To purchase a mini bus	£5,000

8.2.1 The application meets the grant criteria and will encourage more people including young people to be involved in active sport.

8.2.2 The applicant is contributing over 50% of the funding towards the project.

8.2.3 **It is recommended that a grant of £5,000 is approved**

Applicant 8.3	Project summary	Funding requested
St John Ambulance	To teach life saving skills to students	£500

8.3.1 The application meets the grant criteria however the application is generic - the

organisation is applying to several other area boards too - and has not identified or engaged with any schools to take part in the project in the Trowbridge community area.

8.3.2 The applicant is not contributing any other funding towards the project.

8.3.3 **It is recommended that the application is deferred until the applicant has identified and engaged with schools in the community area where the project will take place.**

Applicant 8.4	Project summary	Funding requested
BA14 Culture	Take the Lead (Pop!) performance project run by young people	£488

8.4.1 The application meets the grant criteria and will support young people to be involved in arts and cultural activity.

8.4.2 The applicant is contributing over 50% of the funding towards the project.

8.4.3 **It is recommended that a grant of £488 is approved**

Applicant 8.5	Project summary	Funding requested
Monday Wednesday Club	To purchase storage equipment & woodwork materials	£483

8.5.1 The application meets the grant criteria and will benefit disadvantaged adults with physical, and or learning difficulties

8.5.2 The applicant is not contributing any funding towards the project.

8.5.3 **It is recommended that a grant of £483 is approved**

9. Councillor Led Applications

Applicant 9.1	Project summary	Funding requested
Submitted by Councillors Ernie Clark & Steve Oldrieve	Noise Assessment for Paxcroft Mead Skatepark	£1,890

9.1.1 Councillors led projects should address or resolve 'sticky' community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.1.2 **It is recommended the Area Board considers the Area Board project application to determine whether to allocate funding from the Area Board budget.**

Applicant 9.2	Project summary	Funding requested
Submitted by Councillor Jeff Osborn	Tarmacing of Boundary Walk footpath	£6,500

9.2.1 Councillors led projects should address or resolve ‘sticky’ community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.2.2 It is recommended the Area Board considers the Area Board project application to determine whether to allocate funding from the Area Board budget.

Applicant 9.3	Project summary	Funding requested
Submitted by Councillor John Knight	To purchase equipment and fit a basic kitchen for Trowbridge Town Hall	£11,360

9.3.1 Councillors led projects should address or resolve ‘sticky’ community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.3.2 It is recommended the Area Board considers the Area Board project application to determine whether to allocate funding from the Area Board budget.

10. Recommendations

10.1 It is recommended that the Area Board agrees to the recommendations for the Community Area Grant applications contained within paragraphs 8.1.3, 8.2.3, 8.3.3, 8.4.3 & 8.5.3 of this report.

10.2 It is recommended that the Area Board makes decisions re allocating funding for the Councillor led projects as outlined in paragraphs 9.1.2, 9.2.2 & 9.3.2

Appendices:	Appendix 1 - Community Area Grant applications
Report Author	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk

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Appendix 1 Grant Applications for Trowbridge on 14/11/2013

ID	Grant Type	Project Title	Applicant	Amount Required
298	Community Area Grant	BA14 Culture supported project: Take The Lead (Pop!)	Trowbridge Community Area Future	£488
296	Community Area Grant	St John Ambulance - training students in schools	St John Ambulance	£500
185	Community Area Grant	Swimming in the Community	Newtown Primary School	£3000
305	Community Area Grant	Monday Wednesday Club storage units and woodwork materials	Monday Wednesday Club	£482.96
286	Community Area Grant	Trowbridge Sports Forum Mini Bus	Trowbridge Sports Forum	£5000

ID	Grant Type	Project Title	Applicant	Amount Required
298	Community Area Grant	BA14 Culture supported project: Take The Lead (Pop!)	Trowbridge Community Area Future	£488

Submitted: 30/09/2013 17:41:17

ID: 298

Current Status: Application Appraisal

To be considered at this meeting:

14/11/2013 Trowbridge

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

BA14 Culture supported project: Take The Lead (Pop!)

6. Project summary:

To create an opportunity for young people aged 12 to 16 to organise, rehearse and create a performance which they have been able to take control of and decide how theyâ€™ve wanted

to do it without the direction of adults. The performance would be based around the book "Pop!"™ by Catherine Bruton and performed at The Arc Theatre. We would audition for roles on and off stage in December and then start putting it together in January leading up to the final performances on the in April 2014. This application was written and the project lead by two 14 year old girls.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0ES

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2012

Total Income:

£0

Total Expenditure:

£0

Surplus/Deficit for the year:

£43.92

Free reserves currently held:

(money not committed to other projects/operating costs)

£43.92

Why can't you fund this project from your reserves:

The 12/13 accounts are yet to be finalised and though the figure held is now larger it is ringfenced for the Trowbridge Arts project as determined by the funding received.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3028	
Total required from Area Board		£488	
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Venue Hire Performance	918	Ticket income based on 60% capacity at £5	1350
Technician	150	Brochure advertising	200
Venue hire for rehearsal	660	Performance fee, £10 per 30 performers	300
set	200	venue hire	240
costume	100	TCAF/ Trowbridge Arts support	450
printing brochures and flyers	400		
Script Printing	150		
TCAF/Trowbridge Arts support	450		
Total	£3028		£2540

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Young people around the Trowbridge area as it will them a chance to perform and take control. There are lots of opportunities to perform but it is nearly always under the direction of adults and Take the Lead will give young people aged 12-16 a chance to experience and develop being in control in roles such as directors, stage hands and composers. The community will also benefit by being able to stand back and see what we young people can do when given the chance. Hopefully it will give a more trusting image to young people within the community.

14. How will you monitor this?

We will get reviews of the final performances as well as getting feedback from the young people involved via surveys which cover how they felt about the opportunity and what they

felt they gained and learnt from the experience.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It will not

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

296	Community Area Grant	St John Ambulance - training students in schools	St John Ambulance	£500
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Submitted: 30/09/2013 11:25:22

ID: 296

Current Status: Application Appraisal

To be considered at this meeting:

14/11/2013 Trowbridge

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

St John Ambulance - training students in schools

6. Project summary:

To train about local students in Primary Survey, Patient Care and Communication, Resuscitation. Multiples of £185 (+VAT) can teach 150 students for one hour each in skills to save a life. £500 (inc VAT) would reach 300 pupils.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2012

Total Income:

£90581000

Total Expenditure:

£90828000

Surplus/Deficit for the year:

£117506000

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

Accounts quoted are national figures. Surplus is required for development of St John Ambulance and maintaining of fleet, as well as support of NHS services at major incidents or support of events for charitable output.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£500		
Total required from Area Board		£500		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Training and teaching resources	500			0
Total	£500			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Calne
Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

300 pupils of primary or secondary school age in the Trowbridge area will be taught first aid skills that could be used to save a life. The particular schools we visit will be on the instruction of Wiltshire Council, so if succesful our Schools and Communities team will target areas with the help of Council.

14. How will you monitor this?

Established processes are in place that ensure St John Ambulance trainers can accurately record numbers of pupils taught

15. If your project will continue after the Wiltshire Council funding runs out, how will

you continue to fund it?

We will continue to look for funding from local authorities, trusts and foundations and company support. It is part of our charitable aims to teach first so we will continue to look for more funding

16. Is there anything else you think we should know about the project?

This grant will form part of the National aim to teach life saving skills to young people

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

185	Community Area Grant	Swimming in the Community	Newtown Primary School	£3000
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Submitted: 15/07/2013 14:17:20

ID: 185

Current Status: Application Appraisal

To be considered at this meeting:

14/11/2013 Trowbridge

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Swimming in the Community

6. Project summary:

The Friends of Newtown School (FONS) wishes to enhance community links by allowing Pre schools and nurseries to use our on site swimming pool in conjunction with Trowbridge Town Council. This project will increase our expenditure for the pool and therefore we are requesting a grant to help with the additional costs.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

Trowbridge Central

8. What is the Post Code of where the project is taking place?

BA14 0BB

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

07/2013

Total Income:

£3201

Total Expenditure:

£2295

Surplus/Deficit for the year:

£4912

Free reserves currently held:**(money not committed to other projects/operating costs)**

£2382

Why can't you fund this project from your reserves:

Funds raised by the Parent Teacher Association (FONS) are used to provide 'extra' for the children in the school which cannot be funded through school budget.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£6000		
Total required from Area Board		£3000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Pool Liner	3000	Fundraising from Christmas Fair, discos,easter bingo		2000
Pool Matting	852	Trowbridge Town Council		1000
Skimmer Vac Hose	350			
Shed	200			
Stain	150			
Chemicals	250			
Shark Fins/noodles cover	250 600			
ASA	348			

Badges/banners

Total

£6000

£3000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Pre schools and nurseries will have the opportunities to learn water safety and basic swimming skills under the tutelage of qualified and experienced coaches. Using the existing on site swimming pool in a central location will allow access in a safe and controlled environment for many children. This is particular relevant and necessary in an area of high deprivation. Swimming is a life skills and now also part of the PE National Curriculum. All children must be able to swim 25 metres by the time they leave primary school as at present 75 % of children cant. We feel this project would enable children in the community to access water safely at an earlier age therefore enabling children once at school to be confident in the water and therefore making learn to swim enjoyable and a life skill.

14. How will you monitor this?

The uptake and numbers of children who acquire basic skills and water safety that could save there lives in the future. Children\'s acquisition of these skills will be monitored and rewarded.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Grant will enable us to set up the project and further running costs will be met through donations from the nurseries and pre schools

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

305	Community Area Grant	Monday Wednesday Club storage units and woodwork materials	Monday Wednesday Club	£482.96
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Submitted: 01/10/2013 17:19:15

ID: 305

Current Status: Application Appraisal

To be considered at this meeting:

14/11/2013 Trowbridge

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Monday Wednesday Club storage units and woodwork materials

6. Project summary:

The Monday Wednesday Club is a charity run by volunteers for 27years, offering social day care to 35 disadvantaged adults with physical, and or learning difficulties ranging from 20-83 years old. Our members have the opportunity to partake in a number of activities to suit their needs and interests, including art and craft. Unfortunately, over the years our storage for equipment has become very worn, haphazard and attractive to mice! Therefore, we have had a big reorganization and need hard wearing storage units to keep equipment ordered for members and volunteers to access. We also want to develop woodwork activities and require materials to make a purpose built woodwork bench for members to take part in its

construction.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

Trowbridge Central

8. What is the Post Code of where the project is taking place?

BA14 0BD

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£20165.34

Total Expenditure:

£21759.10

Surplus/Deficit for the year:

£-£1593.76

Free reserves currently held:

(money not committed to other projects/operating costs)

£19347.29

Why can't you fund this project from your reserves:

We need to keep our reserves as such as we depend solely on the generosity of funders and fund raising events to provide an income. If this was to reduce, we would have to use our reserves to keep the Club running, which roughly amounts to that per year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £482.96

Total required from Area Board £482.96

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
art equipment trolley	179.99	we have no other planned income for this project		
3 storage units	202.97			
woodwork bench materials	100.00			
Total	£482.96			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All members and volunteers of our Club will benefit from this project. In the first instance the storage will be such a boon, helping with the vital organization and security of the Club's equipment, keeping it in good condition and away from mice! and readily accessible to all, which also helps develop independence skills for the members. Constructing a purpose built woodwork bench will benefit those members who are keen on woodwork, developing their self esteem, practical and listening skills and ability to work as a team. They will be so pleased to get their hands onto such a task ! Hopefully their confidence and enjoyment will grow, with the objects they make being further appreciated by their families and carers and other interested parties in the community.

14. How will you monitor this?

The project will be monitored by both volunteers and members, all taking responsibility. however, ultimately the volunteers willsupervise. The monitoring of the woodwork bench construction will be undertaken by two of our male members and the success will be observed in its use!

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Hopefully the major expenses will mostly only be incurred through continued purchase of materials required for woodwork projects. Therefore these will be funded through additional fund raising events and, or requests.

16. Is there anything else you think we should know about the project?

n/a

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

286	Community Area Grant	Trowbridge Sports Forum Mini Bus	Trowbridge Sports Forum	£5000
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Submitted: 23/09/2013 13:15:47

ID: 286

Current Status: Application Appraisal

To be considered at this meeting:

14/11/2013 Trowbridge

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Trowbridge Sports Forum Mini Bus

6. Project summary:

Trowbridge sports forum is a community group set up to bring sporting opportunities within the town for the community. We currently hav 15 local sporting clubs on the forum. We would like to buy a mini bus to enable sports clubs to attend events, offer communitiy outreach sporting programmes, arrange trip for our local community

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

Trowbridge Central

8. What is the Post Code of where the project is taking place?

ba41 8ha

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2013

Total Income:

£0

Total Expenditure:

£0

Surplus/Deficit for the year:

£0

Free reserves currently held:

(money not committed to other projects/operating costs)

£2,100

Why can't you fund this project from your reserves:

Our reserves wont cover any where near the costs to buy a mini bus. We wish to use this money to insure and tax the mini bus.

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£14900		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Mini Bus	£11,400	Sports Clubs	yes	6400
Total	£0			£6400

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will support our local communtiy groups, sporting clubs and over 1000 people a year could use the bus to attend sporting events and clubs alongside offering the bus out to other local communtiy groups to use.

14. How will you monitor this?

We will have booking forms which will indictae the group using the bus alonside total number of participants so these will be able to be provided to you.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will use the forum to plan chairty events to continue to maintain the mini bus alongside any other groups can pay a small fee to hire the bus this will then help the project to be self funuded going forward.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

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Area Board Projects and Councillor Led Initiatives Application Form 2013/2014

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED**

1. Contact Details

Area Board Name	Trowbridge Area Board		
Your Name	Councillors Ernie Clark & Steve Oldrieve		
Contact number	01225 769940	e-mail	ernie.clark@wiltshire.gov.uk

2. The project

Project Title/Name	Noise Assessment for: Paxcroft Mead Skatepark (Community Initiative by Paxcroft Mead Residents Association (PMRA, formerly Paxcroft Mead Community Forum (PMCF))
---------------------------	--

Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 1000 characters only (inclusive of spaces).</i>	<p><i>The application is to pay for a Noise Assessment for a skatepark to provide a much needed leisure facility for youth on Paxcroft Mead. The number of households in this area is now around 1500, many including children.</i></p> <p><i>Working with local young people, PMRA has identified a skatepark as a popular facility to give youth a focus, with a designated space, a challenging, enjoyable activity, and an exciting spectacle for non-participants. In a playing field location, adjacent to the Community Centre and distant from housing, the concrete surface will be quiet and hardwearing. Chosen in consultation with local youth and experienced skateboarders, the Maverick design will be landscaped to complement the park</i></p> <p><i>On seeking pre-planning advice, PMRA has been advised by Planning that a noise assessment for the skatepark will be mandatory. The noise assessment will be required by Wiltshire Council in the unlikely case of objections by residents on the grounds of noise once the skatepark is built.</i></p>
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Where is this project taking place?	<i>located on Paxcroft Mead - corner of the playing field adjacent to Community Centre car park</i>
--	---

When will the project take place?	<i>Planning Permission end of 2013; funding mid to late 2014; skatepark built early 2015</i>
--	--

What evidence is there that this project/activity needs to take place/be funded by the area board?	If this were a Wiltshire Council led project, the funding for the noise assessment – required by the council for the council – would not be a significant issue.		
How will the local community benefit?	<p>The project will provide a focus for youth on the country park. There is currently a children’s playground, but the only facility for older children is a basketball hoop and an unwelcoming youth shelter. Young people congregate in groups near the District Centre: outside the supermarket, under the road bridge, inside the subway beside the Mead School. This can create an intimidating environment for vulnerable adults and sometimes causes problems with anti-social behaviour.</p> <p>A designated space for young people on the park will assist the neighbourhood police, giving them a destination for groups congregating in unsuitable areas and a valuable opportunity to communicate easily with groups of young people. A skatepark will give young people their own designated space on the park with benches and litter bins. It will give them a purpose built facility for an activity which many of them already practice on the streets and in car parks.</p> <p>The skatepark will be designed for different ages</p>		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Sport & Youth		
<p>What is the desired outcome/s of this project?</p> <p>The desired outcome of the overall project is to deliver a skatepark on Paxcroft Mead Country Park of hardwearing, low maintenance poured concrete construction, created to a bespoke design agreed in consultation with local youth and experienced skateboarders. The outcome of this funding application is the completion of the professional Noise Assessment report required for the planning application for the skatepark to proceed.</p> <p>The proposed site has been carefully chosen in consultation with Hilperton Parish Council and the local Neighbourhood Police Team. Wiltshire Police NPT is very supportive of the project and confident that it will be helpful in controlling ASB in the future. The new development on Castle Mead will increase the number of households in the area by 650, increasing the likelihood of ASB becoming an issue again in the future.</p>			
<p>Who will be responsible for managing this project?</p> <p>The management of the project will be carried out by the committee of Paxcroft Mead Residents Association, in consultation with Maverick Skateparks Ltd.</p>			
3. Funding			
What will be the total cost of the project?	£ 1,890		
How much funding are you applying for?	£ 1,890		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received

Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Paxcroft Mead Community Forum	
4. Declaration – I confirm that...		
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application		
Name: Councillor Ernie Clark Position in organisation:	Date: 03/10/2013	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)		

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Area Board Projects and Councillor Led Initiatives Application Form 2013/2014

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED**

1. Contact Details

Area Board Name	Trowbridge Area Board		
Your Name	Councillor John Knight		
Contact number	01225 766961	e-mail	john.knight@wiltshire.gov.uk

2. The project

Project Title/Name	To purchase equipment and fit a basic kitchen for Trowbridge Town Hall		
Please tell us about the project /activity you want to organise/deliver and why?	<p><i>The Town Hall Trust (TTHT) would like to purchase equipment and fit a basic kitchen in order that it can continue and increase the events it can support, allowing access to the community whilst generating income to sustain the building. Since the Town Hall Trust and Friends have been developing the Town Hall project they have hosted over 70 events. They now need to be able to support more events and resource them better so are asking for funds to purchase start up items below that will enable users to be served better and more safely:</i></p> <p><i>Kitchen materials</i> <i>Appliances</i> <i>100 mugs</i> <i>Conference/event chairs x 100</i> <i>Evac Chair and training</i> <i>Projector and screen</i> <i>Flip chart stands</i> <i>Decorating of 2 x offices & meeting room</i> <i>Display cabinet for front of Town Hall</i> <i>Application cost of premises licence</i></p> <p><i>The work of Trowbridge Town Hall Trust works closely to the agenda of the Community Area Plan in developing Culture, including Leisure, Recreation, Heritage and the Arts.</i></p>		
Where is this project taking place?	Trowbridge Town Hall		
When will the project take place?	The TTHT will begin work as soon as it can be arranged on a successful outcome of this bid		

What evidence is there that this project/activity needs to take place/be funded by the area board?	The Town Hall Trust has secured the support of Wiltshire Council to allow it 18 months from the signing of a lease that is currently being finalised.		
How will the local community benefit?	<p>With Trowbridge having 3 of the top ten most deprived areas of the County such an arts venue with a focus on learning and raising aspirations and the recognised benefits that the arts bring will help to close the attainment gap amongst our young people.</p> <p>In the first two years of the development of this project TTHT has seen a real desire from the community and local organisations to be able to access and make use of the Town Hall. They have shown over 1000 people around during tours, hosted over 70 events all of which have been planned and manned by volunteers. An example of activities that are currently being hosted by the town include use by, The Credit Union, Youth Theatre, Dance groups, Tai Chi, Chamber Of Commerce, Trowbridge In Bloom, Parish Liaison Group, TCAF, Town Team and live performance.</p> <p>This project has been demonstrated as a growing community need by the community support it has received as well as that of Wiltshire Council</p>		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Culture Economy		
<p>What is the desired outcome/s of this project?</p> <p>By purchasing the resources requested the Town Hall Trust and Friends of the Town Hall will be able to make better and more frequent use of the Town Hall making it more available to the community. Income generated by use of this equipment will also help sustain the use of the building in the short term to keep the building alive whilst major capital funding is sought.</p>			
<p>Who will be responsible for managing this project?</p> <p>This project will be managed by Ian Walker, Chair of Trowbridge Town Hall Trust and Quantity Surveyor and Jonathan Hawkes, Director of the Town Hall Trust and Chair of the Friends group.</p>			
3. Funding			
What will be the total cost of the project?	£ £18,410		
How much funding are you applying for?	£ £11,360		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Volunteer in kind support	£3,450	
	Earned income	£2,600	
	Fundraising	£1,000	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Town Hall Trust		

4. Declaration – I confirm that...

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

Name: Councillor John Knight

Date: 03/10/2013

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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Area Board Projects and Councillor Led Initiatives Application Form 2013/2014

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED**

1. Contact Details

Area Board Name	Trowbridge		
Your Name	Councillor Jeff Osborn		
Contact number	01225 765504	e-mail	jeff.osborn@wiltshire.gov.uk

2. The project

Project Title/Name	Boundary Walk, Trowbridge, Footpath		
Please tell us about the project /activity you want to organise/deliver and why?	<p><i>This footpath, that links Boundary Walk with Bradley Road, was constructed by volunteers when Trowbridge Football Club fenced off their ground.</i></p> <p><i>In the wet weather earlier in the year it seriously flooded and became impassable.</i></p> <p><i>After discussion with Wiltshire Council Highways it was suggested that it needed tarmacing to make it serviceable all year round.</i></p>		
<i>Important: This section is limited to 1000 characters only (inclusive of spaces).</i>			
Where is this project taking place?	Boundary Walk/ Bradley Road, Trowbridge		
When will the project take place?	As soon as possible		

What evidence is there that this project/activity needs to take place/be funded by the area board?	If it is not tarmaced it will become impassable again. The football club have no funds after re-erecting the fence		
How will the local community benefit?	If this footpath is not serviceable residents will not be able to get to Bradley Road and the shops. They would have to make a considerable detour		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	CATG & anti social behaviour issue		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Walking, improved access to facilities		
What is the desired outcome/s of this project? All year round access to Bradley Road			
Who will be responsible for managing this project? Paul Millard - Wiltshire Council Rights of Way Officer			
3. Funding			
What will be the total cost of the project?	£ 6,500		
How much funding are you applying for?	£ 6,500		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Wiltshire Council		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			

Name: Jeff Osborn	Date: 03/10/2013
Position in organisation:	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)	

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Wiltshire Council

Trowbridge Area Board

14 November 2013

Cradle Bridge / Peter Black Site Update for Trowbridge Area Board

1. The site remains on the market. Jones Lang LaSalle (JLL) are the appointed selling agents.
 2. The Council has appointed agents Alder King to undertake an independent commercial assessment of the property to inform the Council as to the level of bid it may wish to make for the freehold interest in the site.
 3. It is anticipated that JLL will seek offers at the end of November.
 4. In considering whether to recommend the submission of an offer, officers will take into due consideration all relevant information available to them about the site.
 5. Should officers pursue the opportunity to acquire the site, approval for purchase will be in consultation with the Cabinet Member for Property.
 6. Whatever the outcome of the marketing programme, the council will support and assist imaginative development proposals for the site that meet the objectives of the Core Strategy and Trowbridge Masterplan.
-

Report Author: Alistair Cunningham
Associate Director (Economic Development and Planning)

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Wiltshire Council

Trowbridge Area Board

14 November 2013

COMMUNITY AREA TRANSPORT GROUP SMALL-SCALE TRANSPORT AND HIGHWAY IMPROVEMENT SCHEME RECOMMENDATIONS

Purpose of the Report

To put forward for approval recommendations from the Community Area Transport Group meeting of the 21 October 2013.

1. Background

- 1.1 Due to the complexity of assessing and selecting schemes from the many requests, and the potential time that such an agenda item would take, each Area Board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the Area Board.
- 1.2 In 2013/14 Trowbridge Area Board has a budget of £21,864 discretionary budget to involve them in the assessment and selection of small-scale transport schemes and other Highways matters to be progressed in their community area.
- 1.3 It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes; these are selected using technical surveys and inspections.

2. Main Considerations

- 2.1 It was agreed to recommend to the Area Board to allocate £615 for the provision of 2 x dropped kerbs in Broadmead Road on condition that this sum would be matched by £615 from Trowbridge Town Council.
- 2.2 It was agreed to recommend to the Area Board to allocate £615 for the provision of 2 x dropped kerbs in Downhayes Road on condition that this sum would be matched by £615 from Trowbridge Town Council.

3. Environmental Impact of the Proposals

- 3.1 There is no environmental impact.

4. Financial Implications

4.1 In 2013/14 Trowbridge Area Board has a discretionary budget of £21,864 for small scale highway improvement schemes. The proposals above can be funded from this budget.

5. Legal Implications

None

6. HR Implications

None

7. Equality and Diversity Implications

7.1 Dropped kerbs will increase access for disabled people and other people with mobility issues

8. Recommendations

8.1 It is recommended that the Area Board agrees to the recommendations of the Community Area Transport Group set out in paragraphs 2.1& 2.2

Report Author: Rachel Efemey -Trowbridge Community Area Manager
Tel No: 01225 718608
E-Mail: rachel.efemey@wiltshire.gov.uk

Wiltshire Council

Trowbridge Area Board

14 November 2013

Trowbridge Transport Strategy

1. Purpose of the Report

1.1. To consider amendments to the emerging Transport Strategy for Trowbridge.

2. Background

2.1. Wiltshire Council has a responsibility to plan for the future housing and employment needs of the county. Part of that responsibility is expressed in the Wiltshire Core Strategy which includes proposals for the future development of Trowbridge including 6,000 new homes within the Trowbridge Community Area and 25 hectares of employment land from 2006 to 2026.

2.2. In order to assess the impact of this level of growth, Wiltshire Council commissioned an independent transport study for Trowbridge. This provided the basis for developing a transport strategy that was used as evidence to support the Core Strategy element of the Local Development Framework.

2.3. The emerging transport strategy has been developed through consultation with stakeholders. Analysis of the emerging transport strategy demonstrates that the level of housing and employment development can be accommodated in a sustainable manner. Crucially, the transport strategy is considered to be deliverable and affordable. It formed part of the evidence base for the council at the Core Strategy's Examination in Public earlier in 2013.

2.4. Notwithstanding this, some Area Board members raised concerns over certain aspects of the emerging transport strategy and have requested amendments to the document.

3. Main Considerations

3.1. The table below summarises the concerns raised by Area Board members with the strategy and suggests proposed amendments.

Table 3.1

Concern:	That the current message regarding freight was too much focused on the town centre and ignored the network in the wider Trowbridge area.
Existing text:	Table 5.2 page 13. Reference 16: A delivery strategy to restrict the movement of heavy goods vehicles at certain times in the town centre.

Proposed amendment:	Replace reference 16 text with: <i>An access and delivery strategy for the movement of heavy goods vehicles into and through Trowbridge will be developed through consultation with stakeholders.</i>
Concern:	The current strategy does not include all users of the footway and doesn't give sufficient regard to the quality of the surface. This is particularly important for mobility scooters.
Existing text:	N/A
Proposed amendment:	Add new scheme reference to walking and cycling rows in table 5.2 page 13 as follows: <i>Ensure that new and existing footways and cycleways are fit for purpose for potential users, including mobility units.</i>
Concern:	That there was an error in table 5.2 page 13 within reference 6.
Existing text:	A361 County Way/ Hilperton Rd / Roundstone St Roundabout / - pedestrian improvements.
Proposed amendment:	Replace Hilperton Road with <i>St Thomas' Road</i> .

3.2. These proposed changes to the emerging transport strategy for Trowbridge are consistent with the council's transport policies and are considered to be deliverable and affordable.

4. Implications

4.1. Environmental Impact of the Proposals

None

4.2. Financial Implications

None

4.3. Legal Implications

None

4.4. HR Implications

None

4.5. Equality and Diversity Implications

None

4.6. Public Health and Safeguarding Implications

None

5. Recommendation

5.1 In order to reflect the concerns of the Area Board, it is recommended that table 5.2 on page 13 of the emerging Trowbridge transport strategy is amended as proposed in table 3.1 of this report.

Report Author: Martin D Aldam, Senior Transport Planner, Tel: 01225 713485
Email: martin.aldam@wiltshire.gov.uk

Appendices: None

Background papers:

Trowbridge Transport Strategy Development, Report on Emerging Strategy, October 2012 Mott MacDonald.

<http://www.wiltshire.gov.uk/trowbridge-transport-strategy-report-on-emerging-strategy>

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Wiltshire Council

Trowbridge Area Board

14 November 2013

Connecting Wiltshire briefing for Area Boards

- 1) Connecting Wiltshire is funded by Wiltshire Council with money from the government's Local Sustainable Transport Fund.
- 2) This money is being used for:
 - Our new website www.connectingwiltshire.co.uk
 - A new rail service for Melksham
 - Travel advisers are visiting residential areas in Salisbury, Trowbridge, Chippenham and Bradford-on-Avon to encourage people to reduce their car usage e.g. by providing maps, public transport timetables and trial tickets.
 - Our travel advisers will be approaching businesses in Chippenham, Trowbridge, Salisbury and Malmesbury (Dyson) to offer travel advice to employees.
 - Travel advisers are working in schools in Chippenham to encourage children to walk, cycle and take the bus.
 - Improving transport facilities – parking, walking, bus and cycling access to stations. Further details will be provided at a later date as feasibility work is still ongoing.
- 3) At www.connectingwiltshire.co.uk you will find:
 - Information on all your travel options across the county
 - A journey planner and travel shift calculator
 - How your choice of transport can benefit you and the environment
 - Helpful tips on how small changes can make a big difference
 - Timetables and route information
 - Parking information for around Wiltshire
- 4) Further improvements to the website will be made over the next year which will hopefully include:
 - Information about bus fares
 - Information about roadworks
- 5) For people who do not have access to the website we are producing
 - Walking/cycling maps
 - Salisbury, Chippenham, Trowbridge and Bradford have been printed
 - Warminster, Westbury will be printed in March.
 - Other towns from March onwards.
 - A leaflet about cycling
 - A leaflet called 'Cut your driving costs' (about car sharing, eco-driving tips, etc)
 - Other materials to be developed.
- 6) Bus timetables can be printed out from the website, or you can go to your local library to request one be sent to you.

If anyone requires further information, please visit our website or contact us on:

connectingwiltshire@wiltshire.gov.uk

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Wiltshire Council

Trowbridge Area Board

14 November 2013

COMMUNITY ASSET TRANSFER

Land at Phillips Way, North Bradley

Executive Summary

This report deals with an application for the transfer of the pond at Phillips Way, North Bradley to be transferred to North Bradley Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by North Bradley Parish Council for the transfer of the pond at Phillips Way, North Bradley. The applicants' proposal is set out at Appendix 2.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer subject to the matters referred to in paragraph 9 of the report.

Report Author:

Rachel Efemey

Trowbridge Community Area Manager

COMMUNITY ASSET TRANSFER

Land at Phillips Way, North Bradley

Purpose of Report

1. The Area Board is asked to consider an application submitted by North Bradley Parish Council for the transfer of the pond at Phillips Way, North Bradley (see plan attached at Appendix 1). The applicants' proposal is set out at Appendix 2.

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from North Bradley Parish Council is attached at Appendix 2 and relates to the transfer of the pond at Phillips Way, North Bradley.
7. The application was submitted in accordance with the Council's application process and meets the requirements for consideration by the Area Board.
8. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the

outcome of the consultation is included within the application. Cllr Prickett, the local member, has been apprised.

The views of Council officers

9. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 9.1 The pond and the lowered area of land were provided as flood mitigation measures when Phillips Way was constructed and must be maintained as such. They also take drainage from the highway, which will need to continue.
 - 9.2 Maintenance of the landscaping is in accordance with planning restrictions. This will include periodic dredging. It also needs to be done in such a way that the environmental value of the area is not diminished.
 - 9.3 As there is an inlet from the River Biss, as well as a weir, an abstraction licence from the Environment Agency is required. If the Parish Council takes ownership of the pond it will need to take over the licence.
 - 9.4 A public footpath runs along the southern and eastern boundaries of the land, within the area to be transferred.
 - 9.5 The plan is indicative only as the precise boundary with the land to remain as highway needs to be agreed on site prior to completion of the transfer.
 - 9.6 The land is to be transferred on the standard basis. This is that there will be a covenant restricting use of the land to community purposes. If the land should cease to be used for this purpose it will revert to Wiltshire Council.
 - 9.7 The land has no value other than as amenity land and North Bradley Parish Council will take over maintenance. Therefore, financial implications are limited to the maintenance cost previously incurred by Wiltshire Council being transferred to North Bradley Parish Council.

Recommendation

10. To approve the transfer subject to the matters referred to in paragraph 9 above.

Rachel Efemey, Community Area Manager, 01225 718608

Appendix A: Plan of Asset

Appendix B: Application from North Bradley Parish Council

Background Papers: None

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Appendix 1



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Title: North Bradley Land at Phillips Way	Date:	Sept 2013
	Scale:	1:1,368
Page 75		 Wiltshire Council Where everybody matters

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Form CAT01

Community asset transfer: application

Your details

Your Organisation

NORTH BRADLEY PARISH COUNCIL

Contact name

Mrs Judy Lane

Position held

clerk to NBPC

Address

S CHAPEL CLOSE
SOURWICK
TROWBRIDGE

Postcode

BA14 9RY

Telephone

01225 776260

Email

parishcouncil@northbradley.org.uk

Your proposal

(please complete Checklist CAT02 before filling in the following form)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

M
A
P
↓

Small Lake at map ref o/s Explorer
865/550
Junction of A363 and B3097 (Phillips Way)
Bordered on W side by RLY
on S side by River Biss
approx area 260 x 176 yards

Summary of proposal

Why do you want the asset and how will this benefit the local community?

To establish a Wildlife Conservancy,
and form a volunteer group, in
N.B. Parish to control & maintain.

Community use

Please explain how the asset will be used

(Please refer to questions 5-8 in the checklist - CAT02)

M
A
P
↓

A footpath already in existence,
one seat provided, lake already has
swans & other bird life to view

Suitability for purpose

Please explain why this asset is suitable for the intended purpose

(Please refer to questions 5-8 in the checklist - CAT02)

already bears wild life
(see "Community use")

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised

(Please refer to questions 9-14 in the checklist - CAT02)

NB Parish Council &
Several villages have expressed
& keen interest. Lake is fenced
"Do not proceed beyond fence" notices
displayed

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset (Please refer to questions 15-18 in the checklist - CAT02)

Legal = Non apparent
Planning = Not applicable
Insurance = Maintain FP's Guts/sheds in
safe state
H&S = Display relevant notices

Financial matters

How will you fund running costs and maintenance? Are you willing to pay for the asset?

(Please refer to questions 19-23 in the checklist - CAT02)

Form volunteer group who will apply
for grants.
Asset is low maintenance & cost

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?

(Please refer to questions 24-27 in the checklist - CAT02)

Council or ALF MORETON; regular
trained & qualified work team is
NBPC FOOTPATH & R of W manager
lake will be under his management.

DECLARATION

I confirm that the details included in this application are correct

Signed:



Name (please print):

J. LANE

Date:

13/06/2013

Form CAT02

Community asset transfer: checklist

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	2. Will the asset be hired or used by third parties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will only transfer assets that are fit for purpose</i>
	6. Is it in the right location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? <i>(Water, electricity, drainage, etc)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- your application should explain if they are needed</i>

	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	<input type="checkbox"/> N/A	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	<input type="checkbox"/> N/A	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	<input type="checkbox"/> N/A	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	14. Is there community support for the change of use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

Legal

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should explain implications
16. Does the proposed use require planning consent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should explain implications
17. Have you considered insurance cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application must explain implications
18. Have you assessed health and safety liabilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Your application must explain how you will deal with risks and liabilities

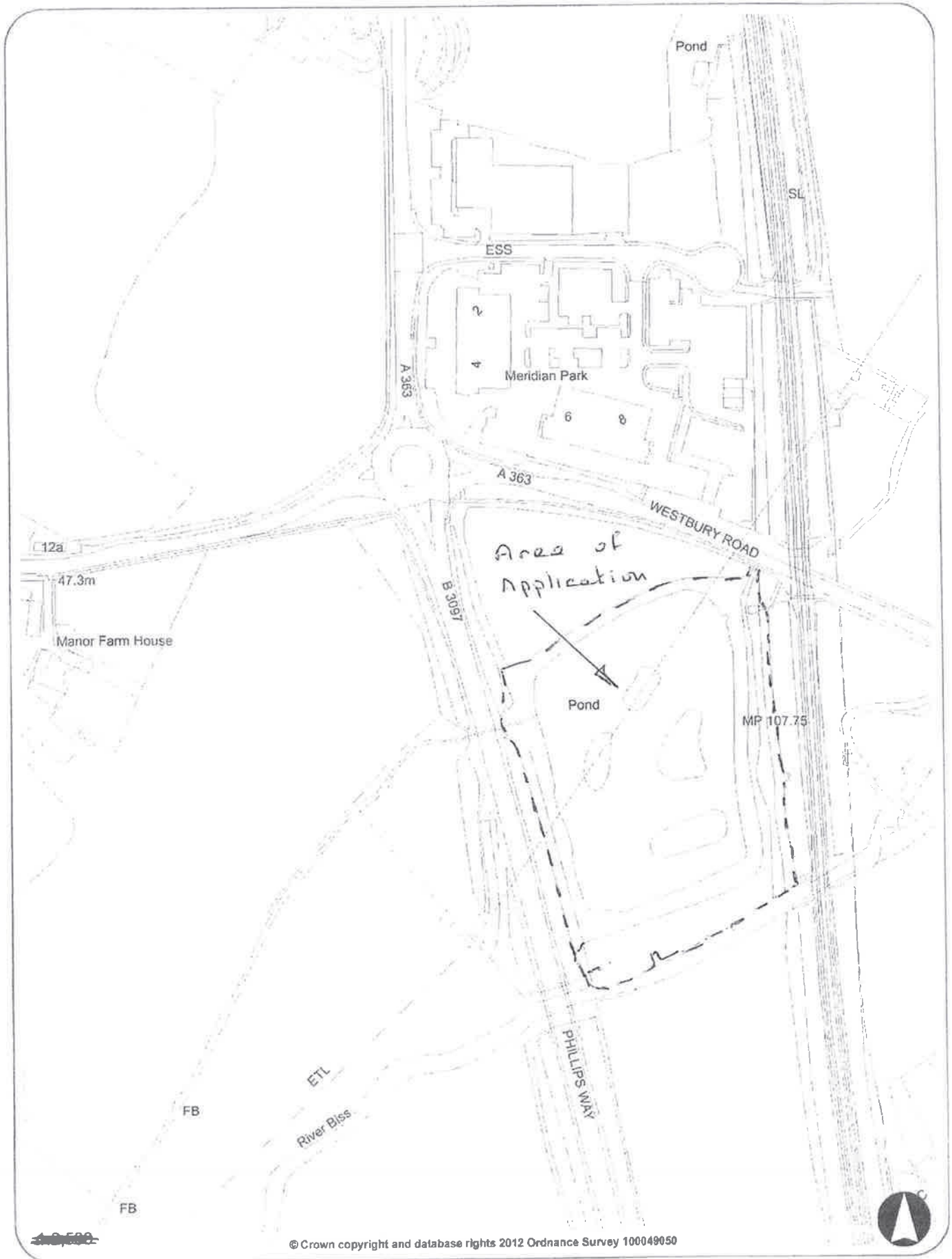
Finance

Question	Yes	No	Note
19. Can you meet all conversion costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
20. Can you meet all capital maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
21. Can you meet all day-to-day running costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'no' your application should explain how funding will be provided
22. Will you use the asset to generate income?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should provide further details
23. Will any third party be assisting with the costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should provide further details
24. Do you have any contingency funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out how you will deal with contingencies
25. Are you prepared to pay for the asset ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If 'yes' your application should set out your offer

Management

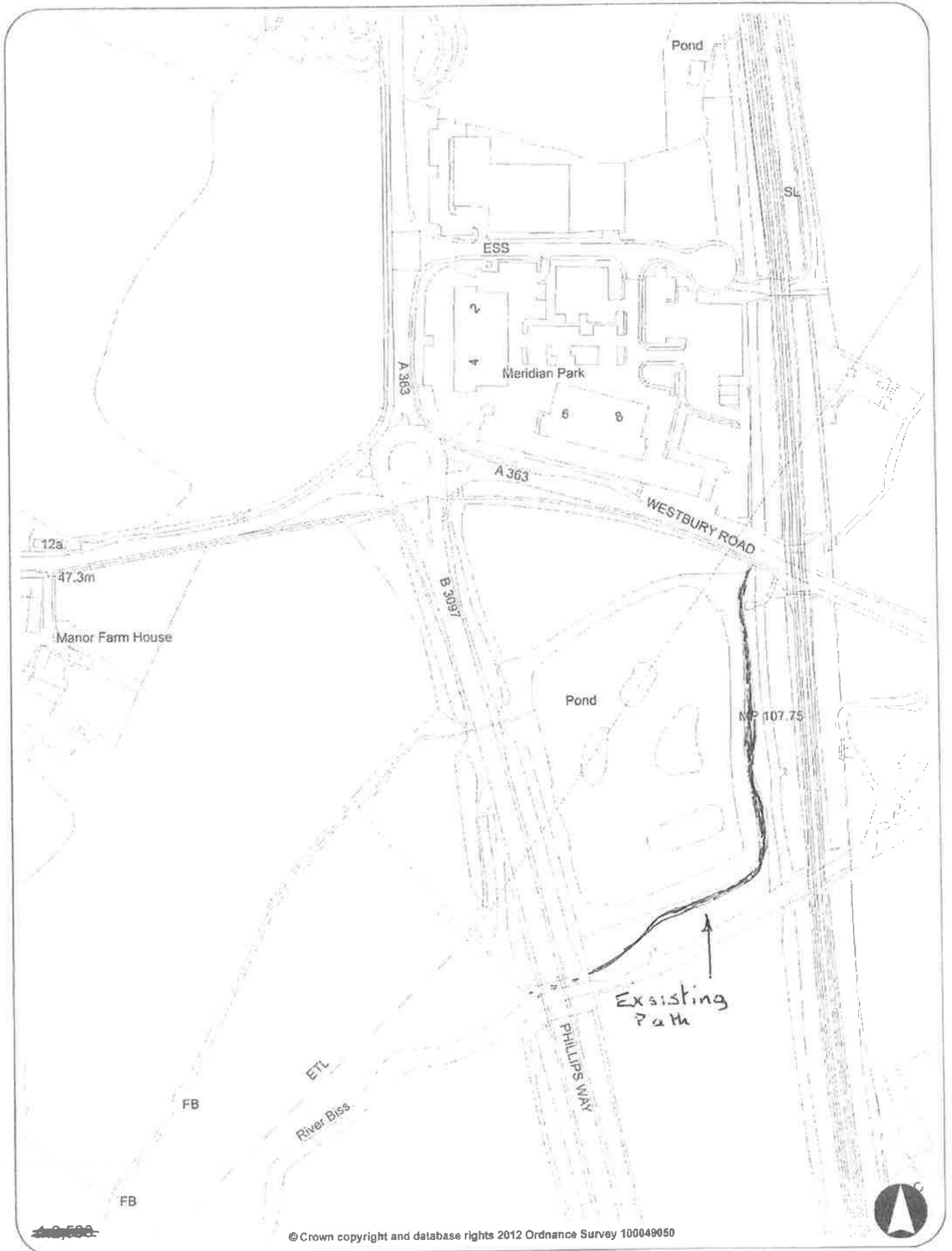
Question	Yes	No	Note
26. Will you manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'no' your application should set out who will manage the asset.
27. Will a management committee be set up?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should set out how this will work
28. Will users of the asset be involved?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should set out how this will work
29. Will someone be employed to manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If 'yes' your application should set out how this will work

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TROWBRIDGE AREA BOARD FORWARD PLAN

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
16 January 2014	The Atrium (Ridgeway Space), County Hall	<ul style="list-style-type: none"> • Police and Crime plan and budget • Update on non-strategic green space • Asset Management Strategy • Review of Local Bus Services • Safeguarding Thresholds 	
13 March 2014	Council Chamber, Trowbridge Civic Centre, St Stephen's Place	<ul style="list-style-type: none"> • 	
27 March 2014 (Older Persons Event)	Lansdown Hall, Trowbridge Civic Centre, St Stephen's Place	<ul style="list-style-type: none"> • 	

Officer Contacts:

Community Area Manager:
Senior Democratic Services Officer:
Service Director (Finance):

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